



External Advertisement

Position	Chief Information Officer
Peromnes Grade	5
Division	Corporate Service
Department	Information Communication Technology (ICT)
Location	Rustenburg (Head Office)
Salary Scale	R1 146 077 – R1 701 238

Minimum Requirements:

- Bachelor's Degree in Information Technology or an equivalent NQF level 7 qualification with 3 years managerial experience or BTech in IT with 5 years managerial experience in the ICT environment.
- A Valid Drivers' license is a pre-requisite.

PERSON PROFILE	MAJOR RESPONSIBILITIES
<ul style="list-style-type: none"> ✓ Planning and organising ✓ Communication skills ✓ Leadership and Teamwork ✓ Problem solving and conflict management ✓ Analytical skills ✓ Decision making ✓ Customer orientated 	<ul style="list-style-type: none"> ▪ Develop, review and update department related policies, procedures, plans standards, guidelines and performance standards in line with the organisation's business model. ▪ Ensure adherence to or compliance to policies and procedure within the department. ▪ Develop and ensure implementation of ICT strategy and ICT operational plan ▪ Ensure identification, management, and mitigation of ICT risks. ▪ Ensure the availability of business systems and achievement of an uptime of 95% for all systems. ▪ Ensure data integrity is maintained at all times. ▪ Manage outsourcing of new business systems ▪ Manage implementation of new systems for the organisation as per business and user needs. E-mail Management and e-mail archiving ▪ Ensure maintenance of 95% uptime of the e-mail system ▪ Ensure that archiving is performed daily on the e-mail system. ▪ Ensure that an updated Data Recovery plan exists. ▪ Ensure annual testing of the Data Recovery Plan ▪ Ensure replication between the DR and Production is performed. ▪ Manage the backup of systems and used data and the testing thereof. ▪ Ensure maintenance of IT infrastructure. ▪ Ensure availability or uptime of 95% of servers and

	<p>network equipment.</p> <ul style="list-style-type: none"> ▪ Monitor ICT capacity on ICT infrastructure and equipment. ▪ Ensure software licensing and renewals are done timeously. ▪ Oversee the technological infrastructure (networks and computer systems) in the organisation to ensure optimal performance and drive efficiencies. ▪ Select and implement suitable technology systems to streamline all internal operations and processes and to facilitate integration ▪ Ensure the digitalisation of all key MW processes. ▪ Manage and maintain the WAN (Wide Area Network).to achieve minimum availability of 95%. ▪ Manage and Maintain the Telephone System. ▪ Ensure monitoring of internet usage to ensure minimum availability of 95% 24/7 is achieved. ▪ Prepare budgets and present proposals for capital projects to the ICT Steering Committee and EXCO ▪ Identify the need for upgrades, configurations or new systems and report to EXCO ▪ Manage the firewall operations by ensuring that it is checked and updated frequently. ▪ Manage endpoint security for all devices to ensure virus definitions and patches are updated. ▪ Identify opportunities for technological innovation and drive its implementation. ▪ Ensures that all ICT-related projects are completed within the agreed timeframes and budgets. ▪ Develop and analyse metrics to measure ICT effectiveness.
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- **Applicants should note that a competency assessment may form part of the selection process.**
- **Recommended candidate will sign a performance contract.**
- **Appointment will be made in line with Magalies Water’s Employment Equity Plan.**
- **Please note that by applying for this position, you give Magalies Water permission to process your personal information in compliance with POPI ACT.**
- **Applicants should note that any false information contained in their CV could result in summary dismissal.**

Closing Date: 30 March 2024

Interested candidates are invited to email their applications and detailed CVs, inclusive of their certified copies qualifications to the Human Resources Department: recruitment@magalieswater.co.za
